



Himalaya College of Engineering (HCOE)
Education - School & Colleges

**WE'RE
HIRING**
Join our team

Himalaya College of Engineering (HCOE) is affiliated to Tribhuvan University (TU), Nepal. Established in June 2000 AD, it is producing qualified engineers who are the backbone of development of the nation. The aim of the College is to provide quality engineering education and produce competent engineering graduates. The bachelor of engineering of the Institute of Engineering (IOE), TU being implemented in the College are ...

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Principal

Views: 0 | Apply Before: 1 week, 6 days from now

Basic Job Information

Job Category	:	Teaching / Education
Job Level	:	Senior Level
No. of Vacancy/s	:	[1]
Employment Type	:	Full Time
Job Location	:	Chyasal, Lalitpur
Offered Salary	:	Not Disclosed
Apply Before (Deadline)	:	Apr. 01, 2025 23:55 (1 week, 6 days from now)

Job Specification

Education Level	:	Graduate (Masters)
Experience Required	:	More than 10 years
Professional Skill Required	:	Decision Making Counseling Communication Problem Solving Analytical

Other Specification

Qualifications and Experience:

- A Master's degree in Engineering subject (Ph.D. preferred).
- Minimum of 10 years of experience as an educator, with at least 5 years in a leadership role (e.g., Principal, Vice-Principal, or similar).
- Strong understanding of the Nepalese education system, familiar with the policies of Nepal Engineering Council, Institute of Engineering and Tribhuvan University.
- Proven track record of academic leadership and institutional development.
- Excellent communication, interpersonal, and organizational skills.
- Ability to inspire and motivate students, staff, and stakeholders.

Personal Attributes:

- Visionary and forward-thinking.
- High ethical standards and integrity.
- Strong analytical, problem-solving and decision-making abilities.
- Compassionate and student-centric approach.
- Ability to work under pressure and meet deadlines.

Key Benefits:

- Competitive salary package based on qualifications and experience.
- Performance-based incentives and professional development opportunities.

Job Description

Himalaya College of Engineering affiliated to Tribhuvan University (TU), one of the most prestigious educational institutions in Nepal, is seeking a dynamic, visionary, and experienced leader to join our team as **Principal**. We invite applications from highly qualified, motivated, and innovative individuals who are passionate about education and leadership.

Joining Date: 10 Baisakh, 2081

Key Responsibilities (Terms of Reference - TOR)

Academic Leadership:

- Provide strategic direction and leadership to ensure the highest standards of academic excellence.
- Oversee the implementation of the curriculum, ensuring alignment with national standards.
- Promote innovative teaching methodologies and integrate technology into the learning processes.

Administrative Management:

- Manage academic and administrative day-to-day operations of the College,
- Supervise and evaluate teaching and non-teaching staff to ensure optimal performance and professional growth.
- Ensure compliance with government regulations and College policies.

Student Development:

- Foster a positive, inclusive, and nurturing learning environment for students.
- Promote extracurricular activities, leadership programs, and character-building initiatives.
- Address student disciplinary issues with fairness and empathy.

Community and Stakeholder Engagement:

- Build strong relationships with parents, alumni, and the local community to enhance the College's reputation and outreach.
- Represent the College at educational forums, conferences, and government meetings.

Quality Assurance:

- Monitor and evaluate the overall performance of the College, ensuring continuous improvement in all areas.
- Prepare and submit reports to the College management, concerned Dean's offices of TU, Nepal Engineering Council and University Grants Commission as required.

Applying Procedure

Interested candidates are requested to submit the following documents:

- Updated Curriculum Vitae (CV)
- A cover letter
- Copies of academic and professional certificates
- Contact details of at least two professional references

Submit Applications to: job.hcoe@gmail.com

For further inquiries, please contact:

Himalaya College of Engineering

Chyasal, Lalitpur

Phone: 01-5440555

Email: info@hcoe.edu.np

Website: www.hcoe.edu.np